

# North Yorkshire Local Access Forum

29 September 2021

## Forward Plan Report

### 1.0 Purpose of the Report

- 1.1 To consider, develop and adopt a Forward Plan of items of business for future meetings.

### 2.0 Background

2.1 The 'Guidance on Local Access Forums in England' published by the Department for Environment, Food and Rural Affairs (Defra) strongly recommends that forums prepare a forward work programme which sets out the forum's priorities and special areas of interest.

2.2 This can play an important role in helping the forum to:

- Ensure a focus on issues which are the most relevant for the area
- Clarify the issues on which the County Council or other section 94(4) bodies would benefit from receiving advice
- Timetable when specific matters are likely to be considered
- Inform the public about the forum's work
- Identify training needs
- Review effectiveness and prepare an annual report.

### 3.0 Forward Plan

3.1 The Forward Plan is attached at Appendix A, which lists the agreed meeting dates for the coming municipal year.

3.2 The Forum meets three times a calendar year but may choose to agree further meeting dates (based on need), and may set up sub-groups to progress specific pieces of work outside of the formal meetings.

3.3 The next scheduled meeting is 26 January 2022.

### 4.0 Recommendation

- 4.1 Forum members are asked to agree the work programme for the January 2022 meeting, taking into account the discussions and suggestions made at this meeting.

BARRY KHAN  
Assistant Chief Executive (Legal and Democratic Services)  
County Hall  
NORTHALLERTON

Report Author: Melanie Carr, Secretary to North Yorkshire Local Access Forum

Appendix A – Work Programme

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# NORTH YORKSHIRE LOCAL ACCESS FORUM

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## Forward Plan 2021/22

Date of Meeting	
<b>Standing items</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Matters Arising</li> <li>• Public Questions and Statements</li> <li>• Consultations</li> <li>• Secretary's Update Report</li> <li>• District Council Liaison Updates</li> <li>• Forward Plan</li> </ul>
<b>26 May 2021</b>	<ul style="list-style-type: none"> <li>• CAS UUR Management Review</li> <li>• Feedback on Sub-group review of CAS related webpages on Council website</li> <li>• Feedback on Sub-group review of NYCC's UUR Statement</li> </ul>
<b>29 September 2021</b>	<ul style="list-style-type: none"> <li>• CAS Update on Use of Volunteers</li> <li>• Highways Update on:               <ul style="list-style-type: none"> <li>- Active Travel Fund;</li> <li>- Capability Fund and Travel Plans;</li> <li>- Latest Government guidance (inc cycling)</li> <li>- Developer Design Guide;</li> <li>- Any further funding opportunities.</li> </ul> </li> </ul>
<b>26 January 2022</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Suggested Future Items</b>	<ul style="list-style-type: none"> <li>• Rights of Way Improvement Plan</li> <li>• In-depth discussion on Reinstatement</li> <li>• Draft NYCC Active Travel Strategy</li> </ul>